Epson SureColor R Series
Pre Installation Checklist

Thank you for your equipment purchase! Please fill this out in its entirety. Once everything is completed, we will be more than happy to get you scheduled for your install!

CUSTOMER INFORMATION

Company name: _____

Contact name: _____

Company address: _____

City | State | Zip: _____

Phone: _____

Email: _____

Customer number: _____

SOFTWARE INFORMATION

What RIP software will you be using? _____

If using existing software, please add key number: _____

What design software will you be using? _____

TRAINING INFORMATION

How many users will operate this equipment? _____

How many users have past printing experience? _____

Do you have digital media to print on? _____

If you purchased a laminator, do you have laminate to work with? _____

If you purchased a flatbed, do you have substrates to print on? _____

NOTE – We limit training groups to six persons or less.

NOTE – Flatbeds require foam core to perform calibrations

GRIMCO.COM

Do you know how to access Grimco's online Web Store? _____

Do you have a user's account set up? _____

If so, what is your user's name? _____

NOTE – If not, a Grimco technician will train you on accessing the site, getting an account set up, and provide a brief tutorial.

EPSON POWER OUTLETS AND VOLTAGE ACKNOWLEDGEMENT

EPSON requires the voltage reading of your outlets to be between 200-240. ANYTHING higher than 240 or lower than 200, will not be accepted. If you attempt to run your printer at a voltage higher than 240, EPSON will void your warranty, and support will end until it is corrected. You will be able attach your photos at the end of this document.

This is an example of the photos we require:

SAMPLE

SAMPLE

I acknowledge that my voltage is between 200-240: _____

POWER OUTLETS EPSON R SERIES

The Epson R Series printers require TWO of the following outlets below.

NEMA 6-20R, NON-LOCKING

SITE PREPARATION INFORMATION

1. After reviewing the crate dimensions, I will need to uncrate the printer and set it on its stand to be able to get it to its final location. Y/N: _____

2. I am able to provide a means to remove the printer from the delivery truck. Y/N: _____

3. I have either one of the following:

   Forklift _____ Pallet Jack _____ Neither _____

4. I require outside help to unload the equipment and get it into my building. Y/N: _____

5. Are there obstacles to getting the printer from the receiving area to the final location?

   Y/N: _____

6. I am able to provide four people to help lift and guide the printer onto its stand. Y/N: _____

7. I have adequate space to setup the printer. Y/N: _____

8. I can provide an Ethernet or USB cable at the time of install, as one is not provided with the printer. Please specify. Y/N: _____

Customer is responsible for all networking requirements; you must complete the following tasks:

- Have a Gigabit Ethernet network ready for the day of installation. Y/N: _____
- Provide a CAT -6 LAN Cable to connect the printer to your LAN and RIP station. Y/N: _____
- Provide a Gigabit Ethernet switch.

To get the full features for your printer, it should be connected to the Internet.

9. I confirm I will have no live jobs with pressing due dates during the time of my install Y/N:_____

1. I have purchased, received, and verified my ink cartridges are the proper configuration for the Epson R Series I purchased Y/N: _____

2. I have received the free roll of media to be used in the alignments and testing during my installation.

   Y/N: _____

3. After looking at the computer compatibility sheet, I am able to provide a computer that meets the requirements for the software I am using by the date of my install. Y/N: _____

Please list any specific COVID requirements you may have in place that our team needs to be aware of, before dispatching a technician to your location.

_____

_____

_____

_____

_____

I hereby declare that the details above are true and correct to the best of my knowledge and belief, and I will inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue, I am aware it will result in delays of my installation.

Signature: _____

Date: _____

Epson SureColor R Series

Site Preparation Checklist

The estimated setup time for the Epson SureColor R Series printer is 2-3 hours. Make sure you have eight or more people available to help the technician lift and guide the printer onto its stand.

SPACE REQUIREMENTS

The printer, stand, and media support system come on a pallet that weighs roughly 990 lbs. Make sure you can move the equipment form your receiving area to the printer's final location. For example, make sure it will fit inside an elevator, through doorways, and around corners. Keep the printer as horizontal as possible.
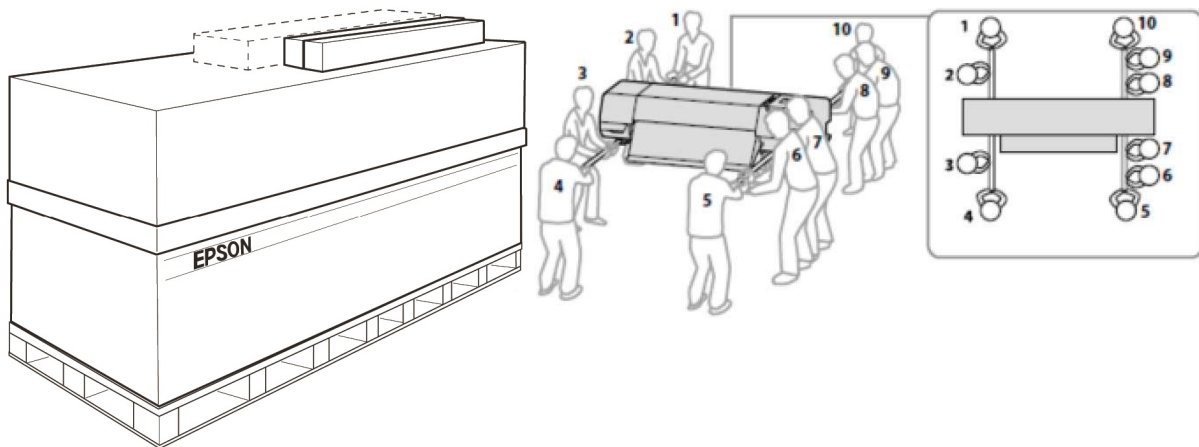
The amount of space required to use the printer is shown below, however, you will need a larger space to assemble it. Clear a large floor space before unpacking. Additional space is required when you use the carrying bars to place the printer on the stand. Also, be sure to leave enough space behind the printer to load media.
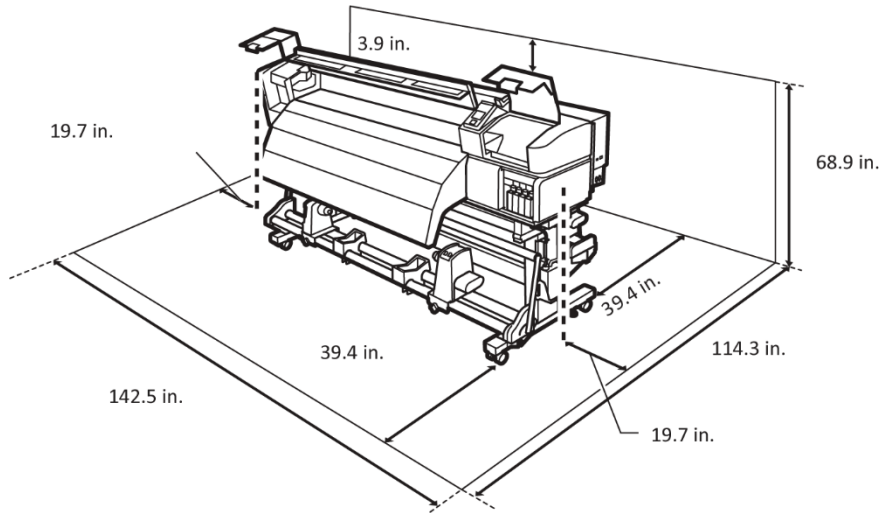
ENVIRONMENTAL REQUIREMENTS

The Epson SureColor R Series printers should be installed in a location with typical air conditioning or air ventilation system. Avoid placing a printer near a vent that would blow directly at it. Area should be clear of dust and debris as that will affect internal functions of the machine.

	Operation	Storage
Temperature	**58-86°F**	**15-90°F**
Humidity (without condensation)	**40-60% RH**	**5-85% RH**